

MINUTES OF THE MEETING OF THE TRUSTEES
OF THE CENTRAL WEBER SEWER IMPROVEMENT DISTRICT
HELD MONDAY, DECEMBER 16, 2019 AT THE DISTRICT OFFICE
LOCATED AT 2618 WEST PIONEER ROAD, MARRIOTT-SLATERVILLE, UTAH

Trustees Present: Mark Allen, Bart Blair, Sharon Bolos, Leonard Call, Brent Chugg, Korry Green, Rich Hyer, Scott Jenkins, Russ Porter, Norm Searle, Jo Sjoblom and Michelle Tait

Trustees Excused: Mike Caldwell, Lee Dickemore and Scott Van Leeuwen

Others Present: Lance Wood, John Cardon, Kevin Hall, Rachel Anderson, Shawn Wilson, John Richardson, Brent Packer, Ryan Bench, Dale Fowers, Neal Berube and Ed Mignone

Call to Order:

The meeting was called to order at 5:30 p.m. by Chairman Allen. The pledge of allegiance was led by Trustee Chugg and the invocation was offered by Trustee Green.

Public Comment:

There were no public comments.

Minutes of November 18, 2019 Board Meeting for Approval:

It was moved by Trustee Chugg and seconded by Trustee Bolos as follows:

That the November 18, 2019 Board meeting minutes be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle, Sjoblom and Tait.

Ratification of Vouchers:

John Cardon recommended ratification of the vouchers as presented. Following a review of the list of checks and direct deposits (vouchers) issued during November, it was moved by Trustee Porter and seconded by Trustee Sjoblom as follows:

That the payment of vouchers issued during the month of November, 2019, in the total amount of \$1,581,439.51, be approved and ratified as presented.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle, Sjoblom and Tait.

Consideration of Pay Requests & Equipment Purchases:

Kevin Hall presented a \$330,189.00 payment request from Gerber Construction for the Phase I Nutrient Removal Project. Of the total amount, \$16,509.45 (5%) is to be deposited into a retainage account, resulting in a net payment to Gerber Construction of \$313,679.55. Mr. Hall recommended approval of the payment request.

It was moved by Trustee Jenkins and seconded by Trustee Hyer as follows:

That the payment request from Gerber Construction be approved as presented for work completed on the Phase I Nutrient Removal Project in the total amount of \$330,189.00, less a 5% retainage.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle, Sjoblom and Tait.

Certification of Annexation/Withdrawal Petitions:

There were no annexation petitions to be certified.

Consideration of the 2020 Meeting Schedule:

Lance Wood reviewed the proposed 2020 Board meeting schedule. All regular Board meetings will be held in the District's Administration Building located at 2618 West Pioneer Road in Marriott-Slaterville, generally commencing at 5:00 p.m. The January and February meetings were proposed to be held on the fourth Monday of the month, with all other Board meetings to be held on the third Monday of the month. It was moved by Trustee Hyer and seconded by Trustee Jenkins as follows:

That the proposed 2020 Board meeting schedule be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle, Sjoblom and Tait. Public notice of the 2020 Board meeting schedule will be given as required by law.

Consideration of Agreements & Easements for the North Area Relief Sewer:

Kevin Hall reported that the engineering drawings for the North Area Relief Sewer are more than 90% complete. Easements will be required for sixteen parcels of land. Most of the construction will take place in public rights of way. The largest easement area is owned by an arm of The Church of Jesus Christ of Latter-Day Saints. There will be crop loss cost considerations on that property. Mr. Hall suggested that a discussion concerning easement acquisitions and related crop loss costs should be considered in a closed meeting. The Board agreed with that suggestion.

Consideration of Prequalified Contractor Recommendations from Selection Committee for the North Area Relief Sewer:

Trustee Hyer reminded the other Trustees that, during the November Board meeting, a committee was authorized to review statements of qualifications from contractors that are interested in bidding on the construction of the North Area Relief Sewer Project. The committee consisted of Trustee Hyer, Lance Wood, Kevin Hall, Brent Packer (Bowen and Collins) and Jeff Beckman (Bowen and Collins). Statements of Qualifications were received from the following contractors: Condie Construction Inc., COP Construction LLC, Newman Construction Inc., Randy Marriott Construction, Van Con Inc., and Whitaker Construction Company.

Trustee Hyer explained that the committee met for two hours on December 11, 2019 and reviewed the six submittals considering the following factors: current Utah general contractor license; no previous project completed by a surety or owner (in place of the contractor); \$6,000,000 available bonding capacity; financial stability; safety record; and company, project manager and project superintendent experience since 2009 with three large pipe projects (36" pipe, 18' depth, 500' long, including dewatering). The committee recommended Condie Construction Inc., COP Construction LLC, Newman Construction Inc., and Whitaker Construction Company as prequalified contractors for the North Area Relief Sewer Project.

It was moved by Trustee Sjoblom and seconded by Trustee Searle as follows:

That the recommendation by the review committee of four contractors to be pre-qualified to bid on the North Area Relief Sewer Project be approved as presented.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle, Sjoblom and Tait.

Update on Burch Creek Project Easements:

Lance Wood informed the Board that he has received signed Easements for the Burch Creek Project. The project is now ready to go out to bid in January.

2020 Budget Public Hearing (Including Service Fee Increases):

It was moved by Trustee Sjoblom and seconded by Trustee Bolos as follows:

That a public hearing to discuss the District's 2020 Budget and proposed service fee increases be opened.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle, Sjoblom and Tait.

Chairman Allen declared the public hearing to be open at 6:01 p.m. John Cardon informed the Board that the public hearing was properly advertised

Mr. Cardon reviewed the District's 2020 Tentative Budget. Budgeted revenues total \$26,882,000. The 2020 Budget includes a 2% increase in service fees applicable to wholesale and retail customers and septic haulers. Operating expenses are budgeted at \$7,471,000. Bond interest payments will total \$5,000,000 and the Budget reflects bond principal payments of \$5,844,000. Capital expenditures are budgeted at \$19,864,000. The 2020 Budget is projected to decrease the District's cash reserves by \$12,097,000.

Trustee Sjoblom left the Board room.

Lance Wood reviewed the schedule of proposed retail and wholesale service rates.

Chairman Allen called for comments and questions concerning the 2020 Budget or the proposed rate increases from members of the public. There being none, it was moved by Trustee Hyer and seconded by Trustee Porter as follows:

That the public hearing be closed and the general session resume.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait, and the public hearing was closed.

Consideration of Resolution 2019-09: Approving Retail Service Fees & Septic Hauler Rate:

It was moved by Trustee Hyer and seconded by Trustee Porter as follows:

That Resolution 2019-09 be adopted, thereby adopting and approving 2% retail and wholesale service fee and septic hauler fee increases.

The motion carried, using a roll call vote, by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait.

Consideration of Resolution 2019-10: Approving the 2020 Budget:

It was moved by Trustee Hyer and seconded by Trustee Tait as follows:

That Resolution 2019-10 be adopted, thereby adopting and approving the District's 2020 Budget as presented, including an overall 2.0% wholesale rate increase and a 2.0% increase in other fees.

The motion carried, using a roll call vote, by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait.

Possible Closed Meeting Concerning Pending & Threatened Litigation, Purchase of Real Property and/or Personnel Issues:

It was moved by Trustee Hyer and seconded by Trustee Chugg as follows:

That the meeting be closed to discuss the purchase of easements.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait.

Chairman Allen declared the meeting to be closed at 6:14 p.m. Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait, Mayors-elect Dale Fowers and Neal Berube, and staff members Lance Wood, Kevin Hall, John Cardon and Rachel Anderson, remained in the Board room during the closed portion of the meeting.

Chairman Allen declared the public meeting to again be open at 6:25 p.m. No formal action was taken during the closed portion of the Board meeting, other than the approval of a motion to come out of the closed meeting and back into open session that was made by Trustee Jenkins and seconded by Trustee Porter.

Consideration of Agreements & Easements for the North Area Relief Sewer:

It was moved by Trustee Hyer and seconded by Trustee Jenkins as follows:

That District staff be authorized to proceed with negotiations to acquire the North Area Relief Sewer Easements as directed.

The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait.

General Manager:

Mr. Wood reminded the Trustees that the next Board meeting will be held on January 27, 2020 starting at 5:00 p.m.

Attorney:

Rachel Anderson had no further business to bring before the Board.

Other Business:

There was no additional business to come before the Board.

Adjournment:

There being no further business to come before the Board, it was moved by Trustee Green and seconded by Trustee Chugg as follows:

That the Board meeting be adjourned.

Both Trustee Green and Trustee Chugg expressed their appreciation for the opportunity to serve on the Central Weber Sewer Improvement District Board. The motion carried by the affirmative vote of Trustees Allen, Blair, Bolos, Call, Chugg, Green, Hyer, Jenkins, Porter, Searle and Tait.

Chairman Allen declared the meeting to be adjourned at 6:29 p.m.

Approved by the Board of Trustees of the Central Weber Sewer Improvement District this 27th day of January 2020.

Mark C. Allen, Chairman

ATTEST:

John E. Cardon, Clerk